



## **GARDEN PLOT PROCEDURES AND RULES FOR DISTRIBUTION**

The 13<sup>th</sup> Street Community Park and Garden has twelve (12) garden plots for the use and enjoyment of the neighborhood residents and Kentucky Courts residents. The following outlines the procedures and rules for distributing garden plots to neighborhood residents.

### **Garden Plot Distribution and Allocation**

The twelve (12) garden plots are allocated as follows: One each is provided to the President and to the Garden Coordinator free of charge. The remaining ten (10) plots are allocated equally between the residents of the neighborhood and Kentucky Courts.

The Garden Coordinator oversees garden plot applications and distributes the plots. The coordinator also decides which group of plots will be distributed to the Kentucky Courts residents. The District Housing Administrator for Kentucky Courts is responsible for distributing individual plots to the Kentucky Courts residents.

### **Garden Plot Terms**

The garden plots set aside for neighborhood residents are assigned for one-year terms. At the end of a one-year term, gardeners must elect to renew or surrender their plots. Every March, the Garden Coordinator will ask current plot holders that are still within their one-year term if they intend to continue for the following year. Surrendered plots will be made available to the applicants on the waiting list during the annual distribution period.

A "garden year" begins April 1 and concludes at March 15 of the following year. Unless renewed, when a gardener's one-year term is completed, he or she must remove all plants from their plot by March 15 so that new gardeners can begin gardening in their plots by April 1.

### **Garden Plot Application Process**

Community members who would like to have a plot in the 13<sup>th</sup> Street Community Park & Garden or be placed on the waiting list must notify the Garden Coordinator. Prospective gardeners may submit their names and be added to the waiting list at any time.

## **Garden Plot Waiting List**

The 13<sup>th</sup> Street Community Park & Garden will assign garden plots in March, according to a waiting list rather than by lottery. The Garden Coordinator will place all applicants on the waiting list according to the order in which applications were received. Applicants on the waiting list have no obligation to accept a plot when it is offered; however, if they decline, their name is removed from the list. If the first person on the waiting list declines a plot, the Garden Coordinator will contact the second person on the list, and so forth, until the plot has a new gardener.

In the case that there are more applicants on the waiting list for a garden year than plots to assign, those who do not receive a garden plot will remain on the list for plot distribution during the next garden year.

Garden plot assignments will occur once a year in March, even if garden plots are surrendered before the end of the garden year. When a garden plot becomes available before the end of the term, it is offered to the next person on the waiting list during the March distribution period.

## **Garden Plot Fees and Commitment**

Neighborhood resident gardeners pay an annual \$100 fee for a community garden plot. The fee is payable in April and is non-refundable, even if the gardener surrenders the plot before the year is completed. Additionally, gardeners **MUST** participate in at least **THREE (3) Beautification Days** for the 13th Street Park & Garden. These occur on the second Sunday of every month during the gardening season.

## **Kentucky Courts Garden Plots**

The procedures described above apply primarily to neighborhood garden members from the surrounding neighborhood. The DC Housing Authority Administrator for Kentucky Courts determines the procedures for application, distribution, and assignment of the plots allocated for Kentucky Courts residents. Currently, Kentucky Courts conducts a lottery to assign garden plots, and Kentucky Courts gardeners pay no annual fee. However, all other rules and guidelines for garden plot use apply to Kentucky Court gardeners.

## **Relinquishment**

For any plot holder, if the garden plot is not being actively gardened by **May 15**, the gardener will be notified and asked to relinquish his/her plot for the remainder of the growing season. In the case of neighborhood plot use, the \$100 dues will also be forfeited.

If a Kentucky Courts plot is relinquished, the plot will be open to neighborhood use at a pro-rated value. However, the plot will revert back to a Kentucky Courts resident the subsequent year.